



## **Position Announcement**

### **Service Navigator**

The Family Success Center model is grounded in the belief that families and residents are fundamental to building healthy communities and recognizes the positive impact that comprehensive support can have on their overall well-being. The Family Success Center will promote resident and family well-being and improve community safety within the identified cluster, which includes Carver, Langston, and Kingman Park neighborhoods.

E/BFSC is seeking a full-time (benefits eligible) Service Navigator for the Family Success Center serving targeted communities in Ward 5 and 7. Responsibilities include Community Engagement and Organization, Partner Engagement, Family Support, Documentation and Reporting and Personal Training and Development. This position conducts outreach and engagement activities within the defined community to support and strengthen families and children within the community. This position will also be responsible for linking residents to services and helping them navigate city resources to meet their needs. They engage community stakeholders, residents, and partners to ensure residents engage in the creation of Center programs and activities; promote the Center within the community; support the planning and execution of quarterly outreach events in the community and support resident participation in Family Success Center programming. All activities are conducted in accordance with the organization's established policies and procedures, contract requirements, legal requirements, and best practice standards.

#### **Qualifications and Other Important Details**

1. High School Diploma or GED Certificate and a minimum of five (5) years of experience in a community- based setting; bachelor's degree preferred.
2. Bilingual candidates are encouraged to apply.
3. Valid driver's license, copy of driving record and proof of valid auto insurance required.
4. Successful Completion of Background Clearance Process
5. Ward 5 residents and Carver, Langston and Kingman Park residents are encouraged to apply.
6. The base salary range for this position is \$52,000.00 - \$55,000.00 per year. Candidates proficient in Spanish are eligible for a bilingual pay differential and will be compensated towards the top of the range.

This position offers an opportunity to make a meaningful impact on the lives of families and individuals within the community while collaborating with a dedicated team committed to excellence and service.

If interested, please submit your resume to [resume@ebfsc.org](mailto:resume@ebfsc.org).